Redhill Jamia Mosque Al-Mustafa

Registered Charity Number: 1146489

Marriage Registration procedure - Islamic Nikah & Marriage Solemnisation (Civil) Ceremony

STEP 1 – DISCUSSION WITH THE MASJID

Contact the Masjid to arrange a date to discuss the possibility of having the marriage at the Masjid. This will depend upon a number of aspects such as dates available and availability of staff. Please complete the Marriage Application form and bring valid identification to this meeting, this should include one form of photo ID confirming name, age and nationality and another confirming your address (Utility bill, bank statement etc dated within 3 months).

STEP 2 - INTENTION OF MARRIAGE

The couple wishing to marry both need to contact their local registry office and set a date for an appointment to give notice of their marriage. This must be done at least 28 days before the marriage ceremony. The full name of the Masjid must be given exactly so that it is not confused with another Masjid, give the following details:

Redhill Islamic Centre Trust
30 Earlswood Road, Redhill, RH1 6HW, Surrey, UK

Couples can give notice up to 12 months ahead of the marriage. At this meeting, the couple will need to provide original identification documents to show proof of name, age and nationality as well as evidence of your current address. Please ask what documentation is required when making the appointment. If you live in Surrey**, you can visit their website for more information.**
Our Head Imam Allamah Mian Sajid Latif Qadri will perform the civil ceremony, once an intention of marriage meeting has been set up, you will need to notify us at info@surreymosque.com.

STEP 3 – COLLECTING THE MARRIAGE SCHEDULE

After 28 days (or 70 days if you are not a UK national) you will be asked to collect your marriage schedule from the registry office. Only one schedule is issued per couple, this will be issued by the superintendent registrar of the registration district in which the marriage is to take place. This marriage schedule is a legal document and needs to be given to the Masjid as soon as possible so we can confirm the date of your marriage, please note without the marriage schedule no ceremony can take place.

STEP 4 – PRE-WEDDING CHECK

The day before or on the day of marriage, the couple will need to meet with the authorised person (registrar) to check through the couple's details before the ceremony.

STEP 5 – CIVIL CEREMONY

The Nikah and civil ceremony can take place on separate days. If the couple are wanting to have both the Nikah and civil ceremony on the same day, then the civil ceremony will take place before the Nikah. *Please note the civil ceremony can only take place at the Masjid.*

The couple will need to have at least two witnesses for the civil ceremony. The civil ceremony can be broken down into two stages.

Stage 1 – This includes the declaration and contracting words which are required by law and must be heard by both witnesses and the authorised person. The words required are shown below but can also be found on the back of the marriage schedule.
Stage 2 - The signing of the marriage schedule by both bride and groom as well as the two witnesses.

DECLARATION

I do solemnly declare that I know not of any lawful impediment why I, (name) may not be joined in matrimony to (name) **or**
I declare that I know of no legal reason why I, (name) may not be joined in marriage to (name) **or**
by replying "I am" to the question "Are you, (name) free lawfully to marry (name).

CONTRACTING WORDS

I call upon these persons here present to witness that I, (name) do take thee (name) to be my lawful wedded wife/husband **or**
I (name) take you/thee (name) to be my wedded wife/husband

STEP 6 – REGISTRATION OF MARRIAGE

The marriage can only be registered by the registration office, the authorised person will return the marriage schedule to the registration office with 21 days of the marriage. After it has been registered the couple can obtain a marriage certificate from the registration office for a small fee.
The Cost for both the Nikah and the civil ceremony is £150.
Marriages conducted by Redhill Jamia Mosque Al-Mustafa are both Marriage Solemnisation (Civil) and Islamic Nikah Ceremonies and therefore will be kept on file at the Public Records Office.

A MARRIAGE IS A BOND OF LOVE AND FAITH WHERE COMMITMENT AND FUTURE MUST BE CONSIDERED WISELY.

Happy Nikah

Redhill Jamia Mosque Al-Mustafa

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Marriage Application Form

Please complete this form and bring it with you to the first meeting.

	Groom	Bride
First Name(s)		
Surname		
Address		
Town/ City		
Post Code		
Telephone Number		
Date of Birth		
Nationality		
Occupation		
Right of Stay in UK		
Fathers Name		

Proposed Date of Civil Wedding		Time	

For office use only

Imam Available	Yes ☐ No ☐
Authorised person available	Yes ☐ No ☐
ID check	
Confirming name, age and nationality	Yes ☐ No ☐
Confirming Address	Yes ☐ No ☐

Payment Made	Yes ☐ No ☐
Amount	£
Receipt given	Yes ☐ No ☐

Notes:

Member of staff completing form		Date	

30 Earlswood Road, Redhill, RH1 6HW, Surrey, UK

T: 01737-760251 **M:** 07828783600 **E:** info@surreymosque.com **W:** www.redhillmosque.com