



SHAHADAH CERTIFICATE APPLICATION FORM

IMPORTANT NOTES

1. Shahadah certificate (Certificate of Embracing Islamic Faith) is only issued after the Applicant embraces the Islamic Faith **of their own free will** and **has been informed of their rights and obligations of being a Muslim**.
2. Appropriate IDs required include an Original UK photo driving license, Passport or official government-issued Photo ID. Please **NOTE** that it does **NOT** include NUS/Student card, Birth certificate or utility bills. Please bring the **original IDs** at the time of submitting the form. We will photocopy the IDs and return them to you the same day. Photocopies of the originals will **NOT** be accepted.
3. Your application will be processed and the necessary enquiries will be made. Upon approval, the applicant will be contacted to collect their Shahadah Certificate. In cases where the application is rejected, the applicant will be notified and informed of the reasons for rejection.
4. Shahadah Certificate Application form is accepted during administration hours (Mon-Sun from 10 am -2 pm).
5. Failure to respond to the centre's attempts of contacting you regarding your application will result in the termination of your application, and copies of supporting documents 4 weeks from the date of submission.
6. For help with filling this form please contact **01737 760251** or info@surreymosque.com
7. Please send the completed form to:

Admin Office
Jamia Mosque Al - Mustafa Redhill
30 Earlswood Road
Redhill
Surrey
RH1 6HW

PLEASE FILL IN THE FORM USING CAPITAL/BLOCK

LETTERS Section A: Applicant's Details

1. Surname:
Forenames:
2. Muslim name chosen (if applicable): _____
3. Address:
Town: County:
Post Code: Country:
Phone:
Email:
4. Date of birth: __/__/____ Nationality: Proof of ID: _____

5. Shahadah details (if applicable):

Date of conversion: __/__/____ Was place of conversion at LIC: YES NO
If answered NO, Shahadah will have to be undertaken again at RIC before Certificate is issued

Section B: DETAILS OF PLACE OF CONVERSION

1. Name:
2. Address:
Town: County:
Post Code: Country:
Phone:
Email:

Section C: 1st WITNESS

PLEASE NOTE THAT BOTH WITNESSES MUST BE MUSLIMS

1. Surname:
Forenames:
2. Address:
Town: County:
Post Code: Country:
Phone: Nationality: _____
Email:
(1st Witness) Sign: _____ Date: __/__/____

Section D: 2nd WITNESS:

Forenames:

2. Address:

Town: County:

Post Code: Country:

Phone: Nationality: _____

Email:

(2nd Witness) Sign: _____

Date: ____ / ____ / ____

Checklist: Please TICK as appropriate

- I have read and understood the application notes prior to filling the form.
- To the best of my knowledge I have filled this form accurately.
- I have affixed the required proof of Photo ID.
- I can confirm that both Witnesses are Muslims.

Redhill Jamia Mosque Al-Mustafa reserves the right to withdraw or refuse any application if it feels necessary.

Data protection: In accordance with the General Data Protection Regulation, data collected will be used exclusively for the purpose of producing your Shahadah (Declaration) certificate. LIC will treat your information with utmost respect and will not share or sell your data.

By signing below, you understand that Redhill Jamia Mosque Al-Mustafa has a legitimate interest to collect and process your personal data in order to meet mandatory requirements. Furthermore, you agree that Lewisham Islamic Centre may process your information for the purpose of which it was intended for in accordance with our privacy notice. For further details please refer to our privacy notice on our website, under Documents.

(Applicant) Sign: _____

Date: ____ / ____ / ____

Office use only:

Date form received: ____ / ____ / ____

Date form processed: ____ / ____ / ____

Form received by: _____

Form processed by: _____

IDs checked and photocopied Form Approved Form Rejected

Date of approval: ____ / ____ / ____ Shahadah Certificate number: _____

Reason(s) if rejected: _____

Notes: _____